

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 8:17 p.m. – September 18, 2017**  
**West Orange High School**  
**51 Conforti Avenue**

**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Present:** President Mordecai, Mr. Schwarzbaum, Mrs. Lab, Mr. Charles, Mr. Robertson

**II. NOTICE OF MEETING:** Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 6, 2017.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF August 28, 2017 (Att. #1)**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Charles

**VOTE:** 5-0 (VV)

**IV. SUPERINTENDENT/ BOARD REPORTS**

- A. Edison Middle School - Focus School Status Removed
- B. ESIP Update
- C. Chromebooks 1:1 (Grades 6-12)
- D. Special Education Audit Update
- E. 2016-2017 HIB Self-Assessment
- F. HIB Report
- G. Athletic/Extracurricular Update

**V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VI. FIRST READING OF THE FOLLOWING BOARD POLICIES:**

Operation and Maintenance of Plant	3510.00
Safety	3516.00
School Meal Program Arrears	3542.00
Missing, Abused and Neglected Children	5141.00

**MOTION:** Mrs. Lab

**SECOND:** Mr. Robertson

**VOTE:** 5-0 (RC)

## VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

### A. PERSONNEL

#### 1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Stephanie Idrobo	Roosevelt	School Counselor	Resignation	9/20/17 amended
Monique Lyons	Edison	Mathematics	Resignation	11/15/17

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Emmanuel Cius	Transportation	Part-time Bus Driver	Resignation	9/18/17
Angela Dawes	Transportation	Administrative Assistant	Resignation	9/29/17
Edward DeMarchi	Roosevelt	Paraprofessional	Resignation	7/19/17
Yaneth Villamarin	Transportation	Part-time Bus Driver	Resignation	8/25/17

#### 2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Molly Eisen	Edison	Drama: Choreographer	9/1/17
Theresa Galati	Mt. Pleasant	Student Council	9/1/17
Paige Hoit	Mt. Pleasant	Student Council	9/1/17
Deborah Mitchell	Mt. Pleasant	Student Council	9/1/17
Bonnie Pomeroy	Edison	Drama: Director	9/1/17
Deborah Zarro	WOHS	Fall Drama: Ticket Manager	9/14/17

#### 3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Brittany Dietz	Gregory	Grade 1 Long Term Substitute	Stein	MA	3	\$296 per diem	10/11/17 - 12/22/17*
Gary Margerum, Jr.	Redwood	Music	Perry	BA	3	\$55,441 prorated	9/19/17 - 6/30/18*

Karen Peyragrosse	Roosevelt	School Counselor	Idrobo	MA+45	4	\$69,505 prorated	9/19/17 - 6/30/18
Dr. Dwight Pfennig	Central Office	Interim Director of Personnel	Carr	N/A	N/A	\$500 per diem	9/19/17 - 6/30/18
Megan Schaller	Gregory	Kindergarten Leave Replacement	McGuire	MA	3	\$59,202 prorated	11/6/17 - 3/5/18

\*or sooner as determined by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Robert Elijah	WOHS	Custodian	Perez new assignment	Custodian	1	\$36,400 prorated	9/19/17 - 6/30/18
Carolyn Jackson	Betty Maddalena Early Learning Center	Lunch Aide	New	N/A	N/A	\$18.14 per hour	9/19/17 - 6/20/18
Marjory Liendo	Betty Maddalena Early Learning Center	Lunch Aide	New	N/A	N/A	\$18.14 per hour	9/19/17 - 6/20/18
Movita Miller	Roosevelt	Paraprofessional	Valencia	BA	2	\$29,250	9/11/17 - 6/30/18
Donna Pecora	Betty Maddalena Early Learning Center	Paraprofessional	New	BA	12	\$35,603	9/1/17 - 6/30/18
Evelyn Smith	Betty Maddalena Early Learning Center	Lunch Aide	New	N/A	N/A	\$18.14 per hour	9/19/17 - 6/20/18

- c. Superintendent recommends approval to the Board of Education for the following additional summer assignment(s):

Name	Location	Position	Stipend	Effective Dates
Eileen Milano	WOHS	ESL Summer Testing	\$45 per hour not to exceed 8 hours per day	9/1/17
Janet Wiggins	District	Summer CST Teacher Representative Special Education	\$39 not to exceed 2 hours	8/31/17

- d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Molly Eisen	Edison	Drama: Director	\$1,407	2017-2018
Diana Ferrera	Mt. Pleasant	Student Council	\$488	2017-2018
Wendy Japaz	Mt. Pleasant	Student Council	\$488	2017-2018
Judith Jessup	WOHS	Fall Drama: Ticket Mamager	\$332	2017-2018
Jodi Lombardy	Mt. Pleasant	Student Council	\$488	2017-2018
Bonnie Pomeroy	Edison	Drama: Choreographer	\$1,407	2017-2018



Lynne Steinberg	WOHS	Math Team	\$2,187 amended	2017-2018
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- e. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Kimberly Buckley	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Michael Cadmus	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Catherine Connors	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Michael DeBarbieri	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Maria DeMartinis	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Sean Devore	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Jennifer Ferlato-Wasky	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Anthony Flores	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Sabina Hassan	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Dave Joisil	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Kristy Lopez	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Joann Mace	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Kelly McSharry	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Amy Pacifico	Kelly	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Megan Rapp	WOHS	Paraprofessional Student assistance for Homecoming Program	\$23 per hour not to exceed 2.25 hours	10/20/17
Christopher Rinaldi	WOHS	Morning Drop-Off Duty	\$35 per diem as assigned	2017-2018
Margaret Theobald	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Anthony Tillman	Edison	Aftercare Program	\$20 per hour not to exceed 3.5 hours per day	2017-2018
Lauren Volpe	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2017-2018
Kimberley Wilson	Edison	Aftercare Program	\$20 per hour not to exceed 3.5 hours per day	2017-2018

- f. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved salaries for non-certificated staff:

Name	Location	Position	Base	Stipend BA	Longevity	Salary	Effective Dates
Rosa Valencia	Betty Maddalena Early Learning Center	Administrative Assistant	\$36,018	\$1,212	N/A	\$37,230 amended	9/1/17 - 6/30/18

- g. Superintendent recommends approval to the Board of Education for the following non-certificated staff amended position(s) and/or salary(ies):

Name	Location	Position	Change	Guide	Step	Salary	Effective Dates
Edward Cassidy	WOHS	Maintenance	Maintenance Night Shift	Maintenance	17	\$80,619 includes \$6,774 longevity \$580 differential prorated	9/1/17 - 6/30/18
Jaclyn Corrado	Betty Maddalena Early Learning Center	Part-time Paraprofessional	Full-time Paraprofessional	BA	2	\$29,250 prorated	9/19/17 - 6/30/18
Michael Housel	WOHS	Utility Mid-Shift	Maintenance	Maintenance	5	\$49,112 prorated	9/1/17 - 6/30/18
Jose Perez	WOHS	Custodian Night Shift	Utility	Utility	7	\$43,904 prorated	9/1/17 - 6/30/18

- h. Superintendent recommends approval to the Board of Education for the following Buildings and Grounds stipends to be paid in two installments: December 2017 and June 2018. (Att #2)
- i. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2017-2018:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
William Albury	N/A						X
Kathleen Custer	CEAS	X	X				
Marsha Denerstein	Standard	X	X	X	X		
Joanne Duncan	Substitute	X		X			
Isabel Llerena	N/A						X
Catherine Mason	Substitute	X	X				
Marie Meme	N/A						X
Evans Noel	N/A						X
Adamson Odige	Substitute	X					
Arkeem Samuels	N/A						X
Vena Wallace-Johnson	Substitute	X					
Paul Webb-Walsh	Substitute	X					
Sandra White	Substitute	X	X				
Dora Wong-Macias	Standard	X	X				

### 3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:



Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Elena Bley Family	Liberty Special Education	11/27/17 - 1/19/18	1/22/18 - 5/1/18	N/A	5/2/18
Alyssa Cowan Family	Roosevelt Special Education	11/27/17 - 1/30/18	N/A	1/31/18 - 6/30/18	9/1/18
Laura Duval Family	.6 Kelly / .4 Redwood School Occupational Therapist	9/1/17 - 9/8/17 amended	9/11/17 - 12/31/17 amended	N/A	1/2/18 amended
Albina Oakley Family	Washington Basic Skills	9/1/17 - 9/19/17 amended	N/A	9/20/17 - 12/11/17 amended	12/12/17
Ralph Salvatore Medical	WOHS Business Education	9/5/17 - 9/25/17	9/26/17 - TBD	N/A	TBD
Anne Tempesta Medical	Liberty Business Education	9/1/17 - 10/17/17 a.m. only amended	10/17/17 p.m. only - TBD	N/A	TBD

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Martha Duran Personal	Transportation Part-time Driver	N/A	9/6/17 - 9/19/17	N/A	9/20/17
Lamont Mack Medical	Roosevelt Custodian	7/3/17 - 8/17/17	8/18/17 - 9/15/17 amended	N/A	9/18/17 amended
Kim Williams Medical	WOHS Paraprofessional	9/5/17 - 9/29/17	N/A	N/A	10/2/17

#### 4. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Jaee Alexander Voluntary	Kelly	Paraprofessional	Betty Maddalena Early Learning Center	Paraprofessional	9/1/17
Kisha Fort-Foskey Involuntary	Betty Maddalena Early Learning Center	Paraprofessional	Kelly	Paraprofessional	9/1/17
Ann Krauser Voluntary	WOHS	Paraprofessional	Betty Maddalena Early Learning Center	Paraprofessional	9/1/17

#### Personnel - Item 3 i: Substitute appointments of Joanne Duncan and Vene

##### Wallace-Johnson

MOTION: Mrs. Lab

SECOND: Mr. Robertson

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

**Personnel - Items 1 through 4 with the exception of the above****MOTION:** Mrs. Lab**SECOND:** Mr. Robertson**VOTE:** 5-0 (RC)**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval for field trip(s) for the 2017-2018 school year. (Att. #3)
2. Recommend approval for overnight field trip(s) for the 2017-2018 school year. (Att #4)
3. Recommend approval for a Title I Early Start Intervention Program at Hazel Elementary School and Washington Elementary School scheduled for September 2017 - June 2018 in the amount of \$26,718.73 funded by Title I Grant.
4. Recommend approval of Affiliation Agreement between West Orange School District and Quinnipiac University for student teaching and field experience placement.
5. Recommend approval for student teaching for the 2017-2018 school year. (Att. #5)
6. Recommend approval for the Curriculum Writing for 2017-2018 (Att. #6)
7. Recommend approval / acceptance for the following Course / Curriculum:

Grade	Curriculum
6	Mandarin

8. Recommend approval/acceptance of Applications for School Business requests (Att #7)

**Curriculum and Instruction - Items 1 through 8****MOTION:** Mrs. Lab**SECOND:** Mr. Charles**VOTE:** 5-0 (RC)**C. FINANCE****a.) Special Services**

1. Recommend approval for the following out of district placements for the 2017-2018 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1301032	Essex Campus Academy Fairfield, NJ	\$19,144.00	Budgeted
2606005	Essex Campus Academy Fairfield, NJ	\$19,144.00	Budgeted
2605017	Sage Day	Revised Contract from 6/12/17 Agenda Tuition \$41,580.00 180 Days @ \$231.00/day	Budgeted

1501023	Partnerships in Education, Inclusive Learning Academy-Butler High School	Tuition \$58,540.00 180 days @ \$325.22/day	Budgeted
2706140	BCSS SHIP Program Midland Park, NJ	Tuition \$81,170.00	Budgeted
1601030	BCSS Evergreen Academy Leonida, NJ	Tuition \$67,050.00	Budgeted
2506122	The Deron I School of New Jersey Union, NJ	Tuition \$56,719.80 180 Days @ \$315.11/day	Budgeted
1701051	Holmstead School	Tuition: \$53,303.40 180 Days @ \$296.13/day	Budgeted
1701052	Benway School	Tuition: \$70,184.96 184 Days @ \$381.44/day	Budgeted
1204098	Mt. Carmel Guild Academy	Tuition: \$52,200.00 180 Days @ \$290.00	Budgeted
1609098	Mt. Carmel Guild Academy	Tuition: \$52,200.00 180 Days @ \$290.00	Budgeted

2. Recommend approval of the following tuition students for the 2017-2018 school year:

Student #	School	Responsible District	Tuition Received
1601006	West Orange High School	Irvington	\$3,530.96 (ESY) 6/26/17-7/28/17
1601008	West Orange High School	Irvington	\$3,530.96 (ESY) 6/26/17-7/28/17

3. Recommend approval for the following service providers for related services for the 2017-2018 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
236129 2706123 2908102 2908103	Jeremie Hafitz Glen Ridge, NJ	Speech/Feeding Therapy	\$133 / hour \$100 / 45 minutes session	\$35,000.00	Budgeted
2506122	Vistas Education Partners Inc.	Visually Impaired Services	\$155 / hour 1.5 hours / week at school 1 hour bi-weekly at home	\$18,000.00	Budgeted
2908089	Heidi Miller Speech, LLC	Speech/Feeding Therapy Services	\$135 / hour	\$30,000.00	Budgeted
2506122	Jill Terri Feigelis	Orientation & Mobility Services	\$85 / 45 minutes	\$3,000.00	Budgeted



1206074	Communication Exchange, LLC Livingston, NJ	Speech Therapy	\$140 / hour \$110 / 45 minutes \$85 / 30 minutes	\$8,000.00	Budgeted
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4. Recommend increase of provider of home instruction for the 2017-2018 school year due to student admittance.

Name of Facility	Rate	Not to exceed
Daytop Village of NJ, Inc.	\$120 / day	\$13,080*

\*previously approved for \$1,000 on June 12, 2017 agenda.

5. Recommend approval for the following Specialist Evaluation for the 2017-2018 School Year:

Student #	Provider	Type of Service	Cost	Budgeted/ Unbudgeted
2910114	Dr. Michael Steinhardt	Litigation, due process hearings, etc.	\$400/hr.	Budgeted

**b.) Business Office**

1. Recommend approval of the 9/18/17 Bills List: (Att. #8)

Payroll/Benefits	\$ 3,642,306.47
Transportation	\$ 79,903.83
Tuition (Spec. Ed./Charter)	\$ 694,758.27
Instruction	\$ 840,264.33
Facilities	\$ 355,604.97
Capital Outlay	\$ 31,021.00
Grants	\$ 234,719.15
Food Service	\$ 23,177.93
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 320,850.99
	\$ 6,222,606.94

2. Recommend approval of July 2017 transfers within the 2017-2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #9)
3. Secretary's Report - Acceptance and Certification - July 2017

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of July 2017, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #10)

4. Report of the Treasurer of School Monies - July 2017

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of July 2017, which report is in agreement with the Secretary's Report. (Att. #11)

5. Recommend approval to void the following stale-dated checks:

Gregory Student Activity Account	
Check Number	Check Amount
2497	\$36.00
2541	\$36.40
2586	\$196.76
2611	\$8.50

6. Recommend approval of settlement agreement of Worker's Compensation claim in the case of Employee #4250 in an amount up to \$10,000, under Section 20.
7. Recommend approval of submission of Every Student Succeeds Act (ESSA/ESEA) Consolidated Grant for fiscal year 2018 in the amount of \$1,271,931 and acceptance of these funds upon subsequent approval of the fiscal year 2018 ESSA/ESEA Grant.
8. Recommend acceptance of the following donation(s):

Donor	Recipient	Donation
Ira Tarnow	WOHS, Athletic Department	Two (2) complete sets of golf clubs, inclusive of bags, valued at approximately \$400
World Organization for Positive Action	Hazel School	130 backpacks, valued at approximately \$910
World Organization for Positive Action	Washington School	160 backpacks, valued at approximately \$1,120
West Orange Rotary	Kelly School	100 backpacks, valued at approximately \$700
West Orange African Heritage Organization	Kelly School	40 backpacks, valued at approximately \$280
Marley Dias and Grassroots Community Foundation of West Orange	Washington School	80 books, valued at approximately \$80
Marley Dias and Grassroots Community Foundation of West Orange	Hazel School	80 books, valued at approximately \$80

Life Christian Church Parishioners Plus Day Life Program	District Students	250 backpacks valued at approximately \$3,000
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9. Recommend approval of renewal of Metropolitan Communications (MetTel) Agreement for the period 7/1/17-10/31/17 for the following: internet bandwidth and voice services for a monthly fee of \$6,549, and; traditional phone lines for a monthly fee of \$3,935 + tax/surcharge/usage.
10. Recommend approval of disposal of the following obsolete athletic equipment (15-20 years of age):

Rear Deltoid
Multi. Station
Seated Shoulder Press
Seated Cable Row Station

11. Recommend approval of ChromeBook/Laptop Insurance, full coverage inclusive of accidental and theft, for 3,322 devices, provided by Worth Avenue Group, in the amount of \$65,277.30, for a one year period commencing 9/15/17.

**Finance - Special Services Items 1 through 5; Business Office Items 1 through 11**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Charles

**VOTE:** 5-0 (RC)

**D. REPORTS**

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending September 18, 2017.
2. Superintendent recommends approval of the 2016-2017 HIB Self-Assessment.

School	Grade	School	Grade
Gregory Elementary	75	Washington Elementary	71
Hazel Elementary	76	Edison Middle	78
Kelly Elementary	74	Liberty Middle	78
Mt. Pleasant Elementary	71	Roosevelt Middle	77
Redwood Elementary	71	West Orange High School	75
St. Cloud Elementary	72	*total possible grade	78

**Reports - Items 1 and 2**

**MOTION:** Mrs. Lab

**SECOND:** Mr. Schwarzbaum

**VOTE:** 5-0 (RC)



VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

IX. NEXT BOARD MEETING to be held at 8:00 p.m. on October 16, 2017 at West Orange High School.

X. PETITIONS AND HEARINGS OF CITIZENS

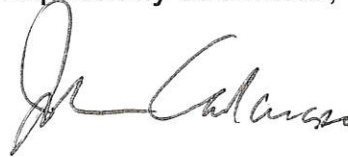
XI. ADJOURNMENT at 10:20 p.m.

MOTION: Mr. Schwarzbaum

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Calavano", is written over the printed name.

John Calavano, Board Secretary